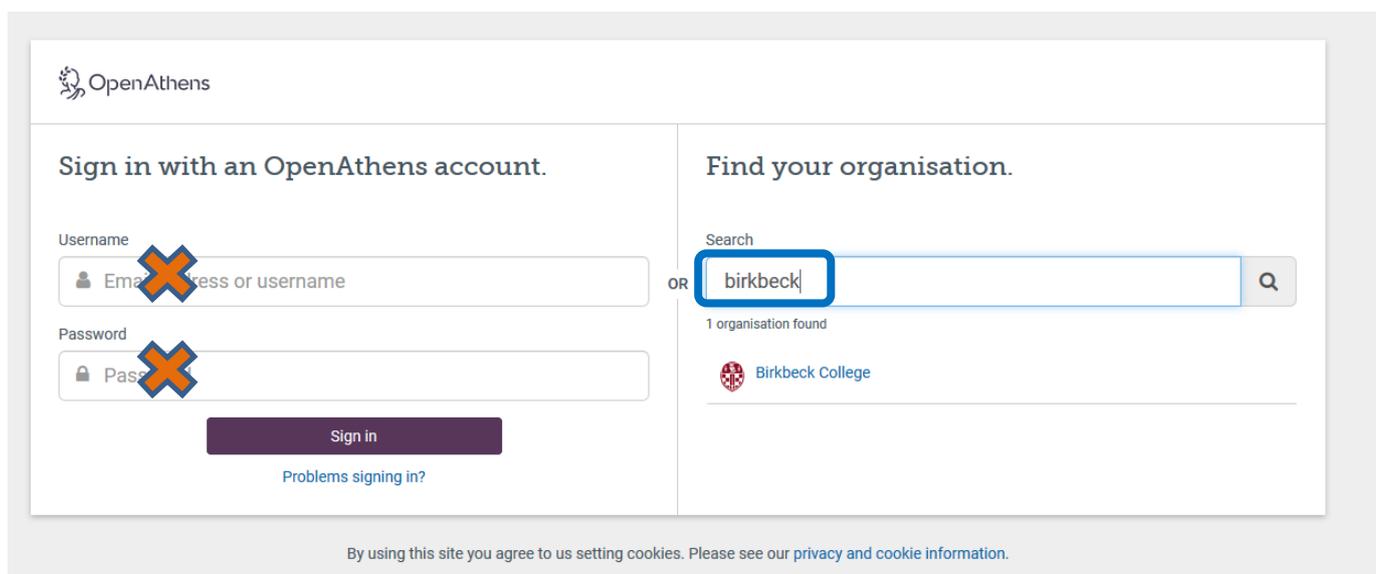


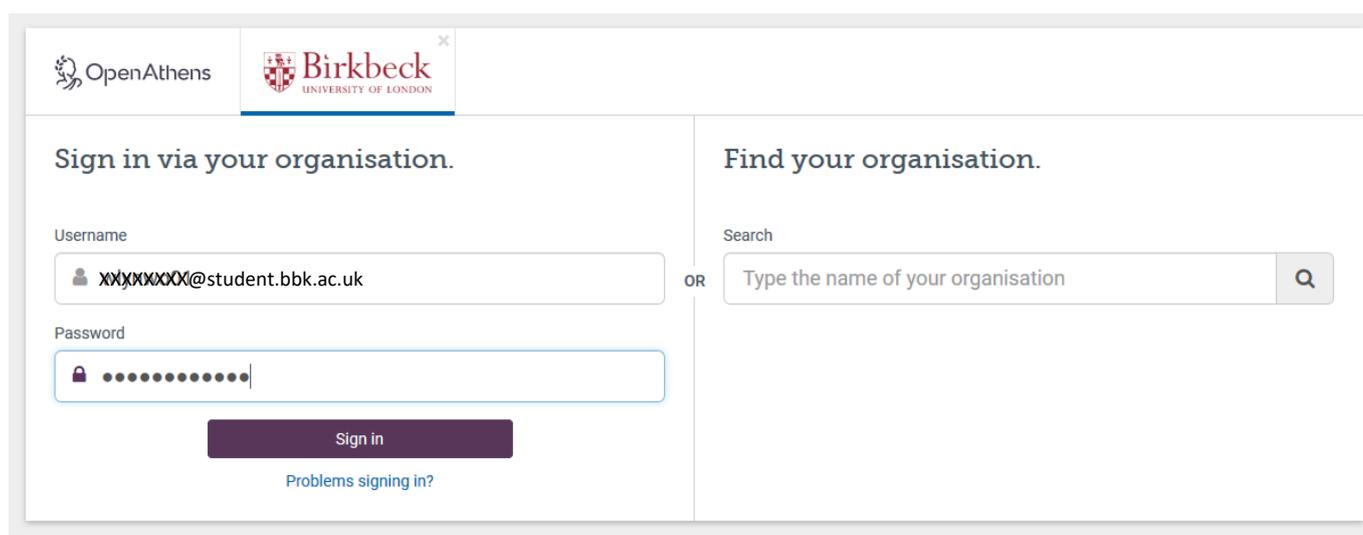
## How to access Westlaw

1. When signing into the new Westlaw for the first time, you may be presented with a screen headed with the OpenAthens logo asking you to enter a username and password. Your Birkbeck details will not work here, do not enter them.
2. Instead, in the 'Find your organisation' search box on the right of the screen, enter Birkbeck and then click on the Birkbeck College link that appears underneath.



The screenshot shows the OpenAthens sign-in interface. On the left, under 'Sign in with an OpenAthens account.', there are fields for 'Username' (with a red 'X' over it) and 'Password' (with a red 'X' over it), and a 'Sign in' button. On the right, under 'Find your organisation.', there is a search box containing 'birkbeck' and a search button. Below the search box, it says '1 organisation found' and lists 'Birkbeck College' with its logo. At the bottom, there is a footer: 'By using this site you agree to us setting cookies. Please see our [privacy and cookie information](#).'

3. The Birkbeck sign in will appear as shown below. Enter Birkbeck email address (e.g. j.smith01@student.bbk.ac.uk) and password and click on 'Sign in'.



The screenshot shows the OpenAthens sign-in interface with the Birkbeck University of London logo in the top right. On the left, under 'Sign in via your organisation.', there are fields for 'Username' (containing 'XXXXXXXX@student.bbk.ac.uk') and 'Password' (with dots), and a 'Sign in' button. On the right, under 'Find your organisation.', there is a search box containing 'Type the name of your organisation' and a search button. At the bottom, there is a footer: 'By using this site you agree to us setting cookies. Please see our [privacy and cookie information](#).'

4. Once you have entered your email address the OnePass screen below will appear. Fill in the short form and click on Continue (you will only be asked to do this on your first login).

The screenshot shows the Thomson Reuters OnePass login interface. At the top left, the logo reads 'THOMSON REUTERS OnePass'. The main heading is 'Add personal information', followed by the instruction: 'Please enter the following information to enable a personalised experience on Westlaw UK (New Platform)'. The form contains three input fields: 'First name', 'Last name', and 'Email'. A blue 'Continue' button is positioned at the bottom of the form area.

5. You will then be taken through to Westlaw UK.

The screenshot displays the Thomson Reuters Westlaw UK homepage. The top navigation bar includes 'Viewing: Westlaw UK', 'Region: UK', and utility icons for 'Favourites', 'Folders', 'History', 'Alerts', and 'Account'. Below this is a dark blue header with the 'WESTLAW' logo and menu items: 'Cases', 'Legislation', 'Journals', 'Current Awareness', and 'More'. A large search bar is centered, with the placeholder text 'Search all Westlaw UK' and an orange search button. Below the search bar, a 'Browse by Topic' section lists various legal categories in a grid format:

Browse by Topic			
Commercial	Equality and human rights	Land	Social regulation
Companies and partnerships	Family	Legal system	Tax
Contract	Finance	Litigation and dispute resolution	Torts
Crime	Health and social welfare	Local government	Transport and shipping
Data and communications	Insolvency	Personal injury	Trusts and personal property
Employment and work	Intellectual property	Planning and construction	
Environment	International	Public and constitutional law	

On subsequent logins to Westlaw, the Birkbeck login screen will automatically display.